



Robert S. Peters  
Secretary

COMMONWEALTH OF KENTUCKY  
PERSONNEL CABINET  
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FRANKFORT, KENTUCKY 40601

Paul E. Patton  
Governor

April 19, 1996

**MEMORANDUM**

**PERSONNEL MEMO 96-2**

**TO:** Cabinet Secretaries  
Agency Heads  
Personnel Executives

**FROM:** Robert S. Peters  
Secretary

A handwritten signature in cursive script, appearing to read "RSP".

**SUBJECT: Retirement Seminars**

The **Kentucky Employees Retirement Systems** periodically conducts seminars for employees interested in planning their retirement from state government. The Kentucky Employees Retirement Systems will notify employees individually of the meeting times and locations. Attached is a schedule of the seminars for planning purposes.

Employees with 20 years or more service who want details of the retirement benefits available to them may attend one of the seminars without being charged annual or compensatory leave. In addition, employees that will meet the criteria for retirement within the next year should be allowed this same opportunity.

**Other employees wishing to attend a seminar should be charged annual or compensatory leave for the time they are absent from work.**

RSP/cw

attachment

04/09/96

1996 PRE-RETIREMENT CONFERENCE SCHEDULE

<u>CONFERENCE &amp; CONFERENCE LOCATION</u>	<u>CONFERENCE DATE</u>
1. John James Audubon State Park Henderson, KY 42420-0576	May 8 & 9
2. Louisville Pre-retirement Conference J.C.P.S./Gheens Academy Auditorium 4425 Preston Highway Louisville, KY 40213-2033	May 22 & 23
3. Lexington Pre-retirement Conference Paul Dunbar High School 1600 Man-O-War Blvd. Lexington, KY 40513-1501	June 12 & 13
4. Frankfort Pre-retirement Conference Western Hills High School 100 Doctors Drive Frankfort, KY 40601	June 19 & 20
5. Lake Cumberland State Park State Park Road Jamestown, KY 42629-7801	July 10 & 11
6. Lake Barkley State Park State Park Road Cadiz, KY 42211-0790	July 23 & 24
7. Western KY University Institute of Economic Development 2355 Nashville Road Bowling Green, KY 42101	August 8 & 9
8. Pritchard Community Center P.O. Box 550 Elizabethtown, KY 42701-0550	August 21 & 22
9. Northern Kentucky University University Center Nunn Drive Highland Heights, KY 41099	September 4 & 5
10. Kenlake Resort Park 542 Kenlake Rd Hardin, KY 42048	September 18 & 19
11. Jenny Wiley State Park State Park Road Prestonsburg, KY 41653	September 25 & 26
12. Natural Bridge State Park State Park Road Slade, KY 40376	October 9 & 10
13. Pine Mountain State Park State Park Road Pineville, KY 40977-9617	October 23 & 24
14. Greenbo State Park HC 60 Box 562 Greenup, KY 41144	November 6 & 7